

**RECORD OF OFFICER EXECUTIVE DECISION**

Date of Decision:	21 January 2025
Decision Maker: (Including Job Title)	Judith Badger Section 151 Officer Strategic Director Finance & Customer Services
Specific Delegation: (If any)	Appendix 9 of the Constitution (Responsibility for Functions) – Delegation to the Strategic Director of Finance and Customer Services to determine requests for early release and flexible retirement, in consultation with the relevant Cabinet Member
Brief Description of Decision:	Approval was given to request ERP0316 for the flexible retirement of an employee in the Regeneration and Environment Directorate.
Reasons for the Decision:	The Panel considered this request for flexible retirement for the individual to reduce their working hours from 37 to 18.5 hours.  The panel agreed the flexible retirement and noted a saving for the service.
Details of alternative options considered and rejected:	None
Conflicts of interest declared by any Executive Member consulted by the decision maker which relates to the decision:	None
Dispensations Granted: (If any)	None
Reports or parts of reports considered	None

**I certify that this is a true record of the executive decision in relation to**



**Signed by the Decision Maker**

**Dated: 21<sup>st</sup> January 2025**

**Name: Judith Badger**

**Job Title: Strategic Director Finance & Customer Services, S151 Officer**